

MINUTES
S.C. Board of Architectural Examiners Board Meeting/Hearing
110 Centerview Drive, Lowcountry Conference Room, Columbia, SC 29210
9:30 a.m., May 15, 2024

Meeting Called to Order

Charles Muldrow Vice-Chairman, called the meeting to order at 9:30 a.m. Other members participating were William Wes Lyles, Amanda Green and J. Sanders Tate.

Staff members participating in this meeting included Lenora Addison-Miles, Board Executive; Alice DeBorde, Program Coordinator; Ely Grote, Advice Counsel; Shelby Sutusky, Disciplinary Counsel; Alice Douglas, Paralegal; Wattie Wharton, Chief Investigator; and Charles Turkal, Investigator.

Others in attendance: Adrienne Montare, Executive Director, American Institute of Architects, and Cortney Glover (Court Reporter).

Statement of Public Notice

Mr. Muldrow announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building, on the board website, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the January 17, 2024, Meeting Minutes

Motion: Mr. Tate made a motion to amend the minutes to reflect that Member Tate's travel for the 2024 NCARB Annual Meeting in Chicago, IL will be funded by NCARB since he serves on an NCARB Committee. Mr. Lyles seconded the motion which carried by unanimous vote.

Approval of Agenda

Motion: Mr. Tate made a motion to approve the agenda as submitted. Ms. Green seconded the motion which carried by unanimous vote.

Approval of Excused Absences

Motion: Mr. Lyles made a motion to excuse James Stevens and Anthony Lawrence from the meeting. Mr. Tate seconded the motion which carried by unanimous vote.

Election of Officers

Motion: Mr. Tate made a motion to nominate Charles Muldrow to serve as Chair; William Wes Lyles to serve as Vice-Chair, and Amanda Green to serve as Secretary, effective July 1, 2024, through June 30, 2025. Ms. Green seconded the motion which carried by unanimous vote.

Office of Investigations and Enforcement Report

Mr. Wharton provided the OIE report. From January 2, 2023 – May 7, 2024, eleven (11) total complaints received; one (1) active and five (5) closed. The board accepted this as information.

Investigative Review Conference Report

Mr. Wharton presented the following IRC recommendation to the Board as a result of the January 3, 2024 IRC Meeting:

Case No.	Action
2023-18	Dismiss

Motion: Mr. Tate made a motion to approve the IRC recommendation. Mr. Lyles seconded the motion which carried by unanimous vote.

Office of Disciplinary Counsel Report

Ms. Sutusky presented the ODC report. As of May 7, 2024, thirteen (13) cases are open, five (5) pending hearings and agreements and nine (9) have been closed since the last report, and a total of sixteen (16) closed since January 1, 2023. The board accepted this as information.

Reports

Board Executive's Report

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 4/30/2024

Credential	Description	Count
AR	Architect	4799
ARA	Partnership Firm	8
ARB	Business Corporation Firm	105
ARC	Professional Association Firm	56
ARD	Sole Proprietor Firm	15
ARF	Firms	1571
	Subt Total	6554

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 4/25/2023

Credential	Description	Count
AR	Architect	4819
ARA	Partnership Firm	10
ARB	Business Corporation Firm	114
ARC	Professional Association Firm	61
ARD	Sole Proprietor Firm	17
ARF	Firms	1573
	Subt Total	6594

Financial Reports

The board accepted as information the March 2024 financial reports.

Board Reports

Member Lyles informed the board that the AIA Luncheon (which funding was approved for at the September meeting) was postponed and will be held during their annual meeting and awards program later this year. Member Lyles will be in attendance for this luncheon to discuss the role of the board and the importance of ethics as it relates to licensure and the role as an architect.

The board accepted this as information.

Disciplinary Hearings

All hearings were recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Case No. 2023-48 [Closed Session]

Motion: Ms. Green made a motion to go into executive session to receive legal advice. Mr. Tate seconded the motion which carried by unanimous vote.

Board of Architectural Examiners
Board Meeting/Conference Call
May 15, 2024

Motion: Mr. Tate made a motion to come out of executive session. Mr. Lyles seconded the motion which carried by unanimous vote.

Motion: Ms. Green made a motion to issue a non-disciplinary letter of caution in this matter. Mr. Lyles seconded the motion which carried by unanimous vote.

Case No. 2023-39 [Closed Session]

Motion: Ms. Green made a motion to go into executive session to receive legal advice. Mr. Lyles seconded the motion which carried by unanimous vote.

Motion: Ms. Green made a motion to come out of executive session. Mr. Lyles seconded the motion which carried by unanimous vote.

Motion: Mr. Tate made a motion to dismiss with a letter of caution in this matter. Mr. Lyles seconded the motion which carried by unanimous vote.

Case No. 2021 – 34 [Closed Session]

Motion: Mr. Tate made a motion to go into executive session to receive legal advice. Mr. Lyles seconded the motion which carried by unanimous vote.

Motion: Mr. Lyles made a motion to come out of executive session. Mr. Tate seconded the motion which carried by unanimous vote.

Motion: Mr. Tate made a motion to issue a private reprimand with no fine. Mr. Lyles seconded the motion which carried by unanimous vote. Mr. Tate moved to amend the motion to add the State has proven the stipulations of facts as provided by the State. Mr. Lyles seconded the amended motion which carried by unanimous vote.

Application Hearings

No application hearings this meeting.

New Business

North Carolina Board of Architectural & Registered Interior Designers Neighborhood ARE Sealing Guidelines

A member of the Board's IRC requested that the board review the policy/guidelines issued by the NC Board of Architecture and believed that it should be adopted by the South Carolina Board. The board briefly discussed the guidelines as submitted.

Board of Architectural Examiners
Board Meeting/Conference Call
May 15, 2024

Motion: Ms. Green made a motion that the information submitted was taken as information by the Board. Mr. Tate seconded the motion which carried by unanimous vote.

NCARB Resolutions

The board accepted the 2024 NCARB Resolutions as information.

H-4086 Residential Builders Legislation

Adrienne Montare, Executive Director, American Institute of Architects, informed the board that H-4086 bill did not pass in the Senate this year.

Unfinished Business

Interior Designers Legislation – Adrienne Montare, American Institute of Architects

Adrienne Montare, Executive Director, American Institute of Architects (AIA), informed the board that Interior Designers Legislation may be introduced in the next legislation session in 2025. Ms. Montare indicated that it appears it would be a sign and seal bill that would be added to the SC Board of Architectural Examiners. Ms. Montare indicated that AIA is opposed.

Funding Requests

Clemson University, Emery A. Gunnin Architecture Library Funding Request

The Board considered a request from Clemson Gunnin Architecture Library for \$39,000 from the Board's Education and Research Fund for the purchase of materials for the Architecture Library.

Motion: Mr. Lyles made a motion to approve funding of \$39,000 to Clemson Gunnin Architecture Library. Mr. Tate seconded the motion which carried by unanimous vote.

Public Comments

No public comments.

The next meetings of the SC Board of Architectural Examiners are September 18th and November 13th.

Motion: Mr. Tate made a motion to adjourn the meeting. Mr. Lyles seconded the motion which carried by unanimous vote. The meeting adjourned at 12:40 p.m.

Respectfully submitted: Alice M. DeBorde. Program Coordinator